



REQUEST FOR PROPOSAL

Computer Equipment and Laptops

RFP 21-1

[Abstract](#)

This request for proposal is for computer equipment and laptops.

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Invitation

You are invited to provide proposals for solutions that address the technology equipment, peripherals, software, and support services needs of the Plaquemines Port, Harbor and Terminal District for computer equipment including desktops, laptops and docking stations.

Purpose

The Port's primary objective is to invite responsible proposers to respond to our request for computer hardware, desktop computer, laptops, and docking stations.

Proposal Submittal

Proposals shall be submitted as follows:

The original (marked as such) proposal and (1) hard copy of proposal in a sealed envelope with the following listed on the outside of the package:

- Full company name
- RFP name and number
- RFP due date and time

Proposals should be mailed to:

Plaquemines Port, Harbor & Terminal District
Attention: Finance Department – Bid #21-1
8056 Hwy 23/3rd Floor
Belle Chasse, LA 70037
Or
P.O. Box 547
Belle Chasse, LA 70037

A digital copy must additionally be sent in a single PDF file format to the email address: criley@pphtd.com. The subject line must be: Computer Equipment and Laptops Bid # 21-1.

No proposals sent by telephone or facsimile will be accepted.

Proposal Scoring

Evaluation of each proposal will be scored on the following factors:

Service Specification <ul style="list-style-type: none">• Terms of warranty proposal• Response time of support or repair	25
Delivery time <ul style="list-style-type: none">• Time between order dates of equipment and final delivery• Ability to ship equipment prior to invoicing	25
Total Bid Price	25
Hardware Compatibility to minimum specifications	25

Conformity and Right to Reject Proposals

All proposals must conform to the requirements presented in the RFP. Proposals not in formality may be rejected. Exceptions to any requirement must be clearly noted in vendor's response.

The Plaquemines Port, Harbor and Terminal District has the right to reject any or all proposals, to waive technicalities or informality and to accept any proposal deemed to be in the best interest of the Port.

Request for Clarification

Any additional questions must be received by email at criley@pphtd.com by March 5th, 2021 at 11:00 am. The subject line must be: Computer Equipment and Laptops Bid # 21-1. Each RFC will be responded to on an individual basis with 24 hours of its receipt.

Award Selection

The Port contemplates award of the contract to the lowest responsible bidder with the highest total points who can provide the best valued materials, supplies, and/or service for the fees.

Specifications/Requirements of RFP

Equipment and Requirements	Quantity
<p>Dell Mobile Precision 7750 CTO BASE</p> <p>Intel Core Processor i7-10750H (6 Core, 12MB Cache, 2.60 GHz to 5.00 GHz, 45W) Win 10 Pro 64 English, French, Spanish</p> <p>No Microsoft Office License Included – 30 day Trial Offer Only</p> <p>Intel Core i7-10750H (6 Core, 12MB Cache, 2.60 GHz to 5.00 GHz, 45W) NVIDIA Quadro RTX 3000 w/6GB GDDR6 Thermal pad for for Quadro RTX 3000 No Out-of-Band Systems Management FHD Panel Cover, 500 Nits, Non-Touch Bezel, RGB Cam, Mic, Non-Touch 17.3-inch, FHD, 1920 x 1080, 60 Hz, Anti-Glare, Non Touchscreen, 100% DCIP3, 500 Nits, WVA</p> <p>16GB, 2X8GB, DDR4 2933Mhz Non-ECC Memory</p> <p>M.2 512GB PCIe NVMe Class 40 Solid State Drive</p> <p>No Additional Hard Drive No Additional Hard Drive No Additional Hard Drive No RAID</p> <p>Keyboard Lattice for 99 key and 100 key keyboard</p> <p>Internal Single Pointing Backlit Keyboard, US English with 10 Key Numeric Keypad Palm rest with Smart Card only Bottom Cover with Smart Card and SSD Door Opening Intel(R) Wi-Fi 6 2x2 (Gig+) and Bluetooth 5.1</p> <p>No Mobile Broadband Card</p>	<p>13</p>

<p>6 Cell 95Whr Express Charge Capable Battery</p> <p>240W E5 Power Adapter (EPEAT) ENERGY STAR Qualified EPEAT 2018 Registered (Gold) Resource Media not Included OS-Windows Media Not Included Quick Setup Guide for Mobile Precision 7750</p> <p>Custom Configuration E5 C13 Power Cord 1M for North America</p> <p>SERI Guide (ENG/FR/Multi) Intel AX201 2x2 + Bluetooth 5.1 Driver</p> <p>No UPC Label No Security Software Support Assist Dell (TM) Digital Delivery Cirrus Client Dell Optimizer for Precision Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps) Waves Maxx Audio Dell Power Manager Dell Support Assist OS Recovery Tool Intel Sensor Solution Regulatory Label included Dell Limited Hardware Warranty Plus Service</p> <p>Onsite/In-Home Service After Remote Diagnosis 3 Years BTO Standard Shipment (EL)</p>	
<p>Dell Thunderbolt Dock- WD19TBS</p> <p>Advanced Exchange Service, 3 Years Dell Limited Hardware Warranty Dell Thunderbolt Dock- WD19TB</p>	<p>13</p>

Proposal Format

Proposals should be written in a concise, straightforward and forthright manner. Proposals should be organized in the following manner:

A. Hardware

- a. Proposed equipment configuration and specifications, for all proposed hardware elements to include manufacturer manuals if requested. The vendor should list any deficiencies of manuals on specifications or features as related to the Port's required specifications.

B. Purchase Cost Per Unit

C. Delivery

- a. Estimated time Frame for delivering the proposed hardware

D. Services & Support

- a. Estimate the average response time to make a service request. Describe how repairs or replacement of equipment or parts will be conducted. (on-site or other)
- b. Indicate the average time to return equipment to normal operating conditions.

E. Warranty

- a. Warranty period by unit type
 - i. Total warranty period
 - ii. Total onsite warranty
 - iii. Number of incidents covered per device
 - iv. Is there an up-to-value limit?
- b. Give details on how warranty calls are handled and what is covered
 - i. Onsite service included
 - ii. Response time
 - iii. Mail in service
 1. Cross-shipped or repair and return?
 2. Expected turnaround time
 3. Shipping costs included.